



KINGS LANGLEY PUBLIC SCHOOL

ENDEAVOUR TO BE A RESPECTFUL, RESILIENT LEARNER

Kings Langley Public School

Road Safety and Bike Policy



Date of Writing	October 2022
Date of Review	December 2024



ENVIRONMENTAL STATEMENT

Kings Langley Public School is a K-6 school located on Isaac Smith Parade. The school is situated in a residential area. Traffic flow is high during drop off and pick up periods, with Port PI also becoming a turning circle for parents departing Kiss and Drop. Isaac Smith Parade has a medium-low traffic flow during all other times during the day.

Wheelchair access into the school is available to most blocks.

There is a supervised pedestrian crossing on Isaac Smith Parade during drop off and pick up times. There is another crossing further down Isaac Smith Pde that is not supervised. Teachers supervise their students when walking to and from events such as PSSA.

The school car park is situated in the school grounds with access off Isaac Smith Pde. The car park is shared with Cubby House who have cars driving in for pick-up and drop-offs throughout the day. Parents are not permitted to drop KLPS students off at school in this carpark without having a disability permit issued by Service NSW. Bollard are installed to prevent cars from gaining access to the student playground and most entrances to the carpark are gated to prevent student access. Deliveries to Cubby House, the school canteen and the school itself occur throughout the day in this carpark.

A 'kiss and drop' area is available for parents on Isaac Smith Parade. Council instructions for use of this area are attached as Appendix 1 to this document. This information is shared periodically through the school newsletter. There is a bus zone on Isaac Smith Parade, though this is only used for school excursions and PSSA.

Key road safety issues are:

Pedestrian safety

Ongoing parent education

Passenger safety

Bike safety

STUDENT OUTCOMES

Kings Langley Public School will provide teaching and learning programs that lead to the achievement of student outcomes as specified in the *NSW Board of Studies K-6 Personal Development, Health and Physical Education Syllabus K-6*. Road safety education is taught in each stage and incidentally as events occur within and around the school.

Students will develop:

- awareness, knowledge and understandings of road use and road environments;
- skills for road use in varying traffic environments;
- responsible attitudes, values and road use behaviours;
- skills to travel in the community efficiently;
- appropriate conduct on buses for excursions and sports days;
- road awareness and road safety when walking to and from school; and
- skills to travel in motor vehicles safely.

The teaching and learning programs reflect the Department of School Education *Road Safety Education Policy Statement P-12; 1994*.



Developmental needs of students:

Teaching and learning programs at Kings Langley Public School will:

- reflect current road safety information and research;
- be implemented from Kindergarten to year 6;
- be appropriate to level of the understanding, needs and cultural differences in terms of disabilities and ethnicity of particular groups; and
- provide students with learning experiences in the traffic environment.

WHOLE SCHOOL CURRICULUM-BASED ROAD SAFETY EDUCATION

Road Safety Education at Kings Langley Public School is planned and implemented:

- within the school's PDHPE program;
- to include passenger, pedestrian and safety on wheels (including bicycle education). Bus safety education is provided in passenger and pedestrian safety;
- to include evaluation and assessment strategies; and
- to reflect current road safety information and research.

These teaching and learning experiences may be enhanced by:

- Walk Safely to School Day; and
- CARES
- Bike Education plan.

SCHOOL MANAGEMENT

The school has management practices that support road safety education programs. These include:

- signposting the car park driveway to restrict unauthorized vehicle access;
- school staff parking in designated parking areas; and
- constant road safety communication via school newsletters and school assemblies to parents and students.

The school informs parents of key road safety issues through parent meetings (P & C monthly meetings), permission notes, fortnightly newsletters and assemblies.

At Kings Langley Public School students should demonstrate safe road use by:

- modelling safe road use on excursions, during school activities and around the school;
- setting a good example for the younger students;
- wearing helmets when riding to and from school and walking bicycles when on school grounds;
- using identified pedestrian entry/exit paths;
- using the pedestrian crossing where applicable;
- wearing seatbelts when travelling as car passengers;
- getting out of the car on the footpath side when exiting vehicles;
- boarding, travelling and alighting from buses safely; and
- wearing seatbelts when travelling on buses (if available).



KINGS LANGLEY PUBLIC SCHOOL

ENDEAVOUR TO BE A RESPECTFUL, RESILIENT LEARNER

SCHOOL COMMUNITY

At Kings Langley Public School the school community can help support student road safety behaviour by:

- modelling safe road user behavior;
- parking vehicles safely outside the school, observing all parking signs and road rules;
- reinforcing the safety messages delivered at school;
- actively supervising the travel of young students;
- encouraging younger students to hold an adult's hand in the traffic environment;
- identifying safety issues in and around the school and addressing these issues as they arise;
- ensuring that children are adequately protected when travelling in cars through the use of seat-belts and suitable seating (child seats, booster seats);
- ensuring that children play safely on wheels (bicycles, scooters, rollerblades, skateboards) by providing protective clothing, helmets and well maintained equipment;
- ensuring that children are protected whilst travelling, through the use of helmets and well maintained bicycles; and
- monitoring the care and protection of community property.



Kings Langley Public School Bicycle Policy

1. Kings Langley Public School does NOT permit children under the age of **10** to ride their bicycles to school unaccompanied by an adult.
2. The Department of Education and Training and NSW Roads and Traffic Authority recommends that children under 12 years of age ride their bicycles to or from school on the footpath. Parents are permitted to accompany them in a supervisory role.
3. Children must correctly wear a Standards Australia approved bicycle helmet at all times when in control of a bicycle.
4. All RTA road rules concerning bicycles are to be followed. This includes the pedestrians' right of way on footpaths. The bell should be used as a warning when approaching pedestrians.
5. Bicycles ridden to school must be in good, safe working order and bicycles must be fitted with a bell. One child per bicycle only (NO doubling).
6. Entry and exit points to Kings Langley Public School are shared with pedestrians. One is via Quakers Road and two from Medlow Drive.
7. Children are to dismount before entering the school grounds and walk their bicycles whilst on site.
8. Bicycles are to be stored at the far end of the main COLA (between rooms 4 and 7). Bicycles should be locked with a chain and padlock supplied by the bicycle owner. Helmets may be chained to their bicycles or secured in the classroom after consultation with the teacher.
9. No responsibility will be taken by the school for damage or theft of the bicycle or safety equipment.
10. Parents will be notified if children do not adhere to the School's Bicycle Policy. If breaches of the policy have occurred on the way to school, students will not be allowed to ride home from school that day and parents will need to collect the bicycle themselves. Any breaches of the policy may result in suspension of the student's right to ride their bicycle to and from school. Decisions regarding suspension of riding privileges will be at the school's discretion.

Note: rollerblades and skateboards are not permitted at Kings Langley Public School under any circumstances. Scooters will be treated in the same manner as bicycles.



BICYCLE/SCOOTER USER'S CONTRACT

- I have read the bicycle/scooter information provided and understand the guidelines.
- I have read the bicycle/scooter information provided with my parent/carer and we understand the guidelines.
- I understand that it is a joint responsibility between my parents and me to keep the bike/scooter well maintained with all component parts working correctly.
- I will wear my Standards Australia approved helmet correctly when riding a bicycle/scooter to and from school and when walking my bicycle/scooter through the school grounds.
- I understand that I bring my bicycle/scooter to school at my own risk and will secure it with a lock and chain at the bike rack.
- I am 10 years old or older

Signed: _____ (child)

Signed: _____ (Parent/carer)

Date: _____

.....

KINGS LANGLEY PUBLIC SCHOOL

BICYCLE/SCOOTER USER'S CONTRACT

I give permission for _____ (child's name) to ride his/her bicycle/scooter to and from school.

- I have read and understand the bicycle/scooter information.
- I have read and explained the bicycle/scooter information provided to my child
- I have reviewed the Guide to Bicycle Maintenance & Scooter Checklist to check my child's bicycle/scooter & the and roadworthiness and understand that it is my responsibility to keep the bike/scooter well maintained with all component parts working correctly.

Signed _____ (Parent/Carer)

A Guide to Bicycle Maintenance: Six Point Safety Check

Feature	What are you checking for?	Yes	No
Tyres	<ul style="list-style-type: none"> firm tyres tread not worn and no canvas showing no bulges or cuts 		
Bell	<ul style="list-style-type: none"> rings clearly and loudly 		
Pedals	<ul style="list-style-type: none"> rotates freely when spun rubber not showing signs of wear 		
Lights and reflectors	<ul style="list-style-type: none"> secure, clean and shine brightly 		
Brakes	<ul style="list-style-type: none"> blocks not worn down when brakes applied bike wheel does not rotate when brakes are applied 		
Chain	<ul style="list-style-type: none"> does not move more than 2.5cm when lifted is well oiled 		
Size of bike (see information below)	<ul style="list-style-type: none"> correct size for rider 		

If you answered NO to any of the above questions the bicycle does NOT pass the safety test and must NOT be ridden to school.

Helmet Safety Check

Helmet	<ul style="list-style-type: none"> Has an Australian and New Zealand Standards (AS/NZ2063) Standard approved sticker. No cracks or chips Straps functioning Correctly fitted 		
--------	--	--	--

What is the right size of bicycle?

The right size of bicycle:

- has controls within reach
- is comfortable for the rider
- has a level seat
- the rider's feet should just touch the ground when the rider is sitting on the seat
- handlebars should allow for the arms to be slightly bent as the body leans slightly forward
- the bicycle is the right size if the rider can straddle the crossbar with both feet flat on the ground, otherwise the bicycle is too big and therefore, unsafe. There should be about 3 cm between the bicycle and the rider's crutch for a medium or lightweight bicycle. For a BMX or mountain bike there should be a 10 cm gap. If there is no crossbar, make the test from where the crossbar would be.

Scooter Checklist

Feature	What are you checking for?	Yes	No
Brakes	<ul style="list-style-type: none">• Brake check regularly as they will wear down		
Edges	<ul style="list-style-type: none">• No sharp edges		
Steering Column	<ul style="list-style-type: none">• Locks easily• Won't collapse• Isn't too short for you		
Bell	<ul style="list-style-type: none">• Working bell or horn		
Handlebar Grips	<ul style="list-style-type: none">• Don't swivel		
Footboards	<ul style="list-style-type: none">• Anti-skid		

What to wear

Your child should wear a properly fitted and firmly fastened helmet. It's also a good idea for your child to wear knee and elbow pads and wrist guards – broken wrists are a common scooter injury.



Appendix 1



KISS AND DROP AREA

This is the No Parking zone. The rules for all No Parking zones are that you may stop while loading or unloading passengers (or goods) up to a maximum of two minutes and must remain within 3m of your vehicle. This is not a waiting zone.

The Kiss and Drop arrangements are there so that everyone can pick up and drop off their children quickly and safely. For this to happen please follow these rules:

- If you are the first car, please move to the front of the area to allow for the following cars to move in behind you.
- You ARE NOT allowed to park, leave your car and go into the playground. You are required to remain in or within 3 metres of your vehicle
- You may stop to drop off or pick up for a maximum of 2 minutes in this zone. It doesn't matter whether your engine is running or not. Your two minutes starts from when you pull in.
- In the morning please have children's school bags in the car with them so they can get out quickly and safely.
- For the afternoon pick up please time your arrival - the bell rings at 3.00 pm and children need time to pack up, leave the classroom and safely exit the school grounds. Please do not arrive before 3.00pm and wait in this area. There are other places that you can park legally and wait.
- Please make sure that all children are buckled up before driving off.
- Operating hours for these rules are: 8.00 am - 9.30 am & 2.30 pm - 4.00 pm